

August 26, 2008  
Cottonwood County Board of Commissioners  
Regular Meeting  
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, August 26, 2008 at 1:00 p.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Vice-Chairman Gary Sorenson. Present for all or portions of the meeting were: Commissioners Gary Sorenson, Tom White, Ron Kuecker, Norm Holmen; Administrative Assistant Kelly Thongvivong; Auditor/Treasurer Jan Johnson; County Attorney Doug Storey; Mike Hanson, Marlene Smith, Ron Gregg, Todd Dibble, Kathy Kretsch, Gale Bondhus, Mark Marcy, Amy Card, Kris Eide and Jason Purrington. Absent was Commissioner Oeltjenbruns. Motion by White, second by Kuecker, unanimous vote to approve additions to the agenda. Motion by Holmen, second by Kuecker, unanimous vote to approve the minutes of the August 12, 2008 meeting as amended.

\* \* \* \*

Environmental Officer Mike Hanson met with the board to discuss a few items and to present 2009 proposed budgets for County Parks; Food, Beverage & Lodging; Environmental Planning & Zoning; Water Planning.

Motion by Holmen, second by White, unanimous vote to approve 18-Month 2009 County Feedlot Program Delegation Agreement and Work Plan.

Motion by Holmen, second by White, unanimous vote to approve Hanson's attendance at the 2008 Annual Conference of Minnesota Association of County Planning and Zoning Administrators, which will be held October 1-3, 2008 in Red Wing.

\* \* \* \*

County Engineer Ron Gregg met with the board to discuss a few items and to present 2009 proposed budgets for Road Maintenance; Road Construction; Administration; Equipment Maintenance & Shop; Landfill; Waste Abatement (SCORE).

Gregg reported that the County Highway Department is in the process of securing the right-of-way for an upcoming roadway project and he would like the board to consider adopting a resolution regarding the future right-of-way cost. After getting some input as to the wording of the resolution presented, Gregg was asked to bring the revised resolution back to the next meeting for further consideration.

Motion by White, second by Holmen, unanimous vote to allow Gregg to offer opportunity for employees to sign up for the Minnesota Fall Maintenance Expo & Snowplow Rodeo Competition in St. Cloud which will be held on October 1<sup>st</sup> & 2<sup>nd</sup> and to allow him to use the county transit bus if needed for transportation of the employees.

Motion by Kuecker, second by White, unanimous vote to allow Gregg to advertise for the reconstruction of approximately 1 mile of CSAH 9 from TH 60 to CSAH 44 (SAP 17-609-10).

Gregg reported that after looking at air space and volumes of MSW received at the landfill, SEH has determined that a new cell would have to be built in 2010 or 2011. In order to develop the current cells (3, 4, 5, & 6) the leachate collection manholes needs to be raised. Motion by Holmen, second by White, unanimous vote to allow Gregg to get engineer estimates from SEH for the cost of raising manholes.

\* \* \* \*

Brief discussion was held regarding letter that Doug Storey would be writing to Dale Eidem in regards to the repair of the outlet pipe north of County Highway 51 (JD #11) in Dale Township.

\* \* \* \*

Veterans Officer Todd Dibble met with the board to present 2009 proposed budget for the Veteran's Office. It was noted that the leased vehicle should be taken back as soon as possible.

\* \* \* \*

County Recorder Kathy Kretsch met with the board to present quotes for consideration of microfilm conversion. Three quotes were received as follows: Information Systems Corporation - \$113,950; US Imaging, Inc. - \$88,676.69; FNTI - \$83,900. Motion by White, second by Holmen, unanimous vote to approve microfilm conversion in the amount of \$83,900 from FNTI to be paid for out of the Recorder Technology Fund and the Compliance Fund.

Kretsch reported that following the microfilm conversion (with data); Fidar will need to carry out specific functions as well. Motion by Holmen, second by White, unanimous vote to approve Fidar Sales Order in the amount of \$4,975 and to authorize Kretsch to sign the contract.

\* \* \* \*

It was reported that the Ag Society is not able to levy funds but the county can levy on their behalf.

\* \* \* \*

County Assessor Gale Bondhus met with the board to present 2009 proposed budget for the Assessor's Office. Motion by Holmen, second by Kuecker, unanimous vote to amend 2008 part-time salary line item from \$17,500 to \$36,000.

\* \* \* \*

Emergency Management Director Mark Marcy, Homeland Security Emergency Management Regional Program Coordinator Amy Card and Director of Homeland Security Emergency Management Kris Eide met with the board to give a presentation and to discuss the possibility of making the Emergency Management position full-time. Eide reported that Homeland Security would be able to offer additional funding from 2008 – 2011 in order to make EM a full-time position. A decision regarding the EM position will be made at the next board meeting.

\* \* \* \*

Motion by Holmen, second by White, unanimous vote to post proposed Policy 436 "Loss of Driving Privileges" for a 30-day comment period as recommended by the Labor-Management Committee.

\* \* \* \*

Motion by Kuecker, second by White, unanimous vote to send letter to the Minnesota State Patrol allowing Dr. Rod Dynes to use emergency lighting on his personal vehicle due to his responsibilities as County Coroner.

\* \* \* \*

Motion by White, second by Kuecker, unanimous vote to pay draw in the amount of \$10,000 to Windom Floor & Sleep Shop for carpeting at the North 71 County Office Building.

\* \* \* \*

Commissioner White informed the board that he would be meeting with Cliff Carmody from the Southwest/West Central Coop on September 8<sup>th</sup> to discuss the terms of the current lease of the North 71 County Office Building that expires on August 31<sup>st</sup>.

\* \* \* \*

There being no further business, the meeting was adjourned at 4:58 p.m.

\_\_\_\_\_  
Jan Johnson, Auditor/Treasurer

\_\_\_\_\_  
Gary Sorenson, Board Vice-Chairman

\_\_\_\_\_  
Kelly Thongvivong, Bd. Adm. Assistant