

SECTION 6: COUNTY PLANNING COMMISSION

Subdivision 1. Creation and Membership.

1. The Cottonwood County Planning Commission is hereby established and shall consist of six (6) voting members. Each County Commissioner shall recommend one (1) resident from his/her district to the County Board of Commissioners for approval, and the Chairman of the Board of County Commissioners shall appoint one (1) County Commissioner to serve on the Planning Commission.
2. At least three (3) members shall be residents of the portion of the County outside the corporate limits of Municipalities. No voting member of the Commission shall have received, during the two (2) year prior to appointment, any substantial portion of his income from business operations involving the development of land within the County for urban related purposes.
3. Appointments to the County Planning Commission shall be for a period of three (3) years.
4. The County Planning Commission shall annually elect from its membership a Chairman, a Vice-Chairman, and a Secretary.
5. Removal from the County Planning Commission of any member for non-performance of duty or misconduct in office shall be made by the Board of County Commissioners.
6. In the event a vacancy occurs on the Planning Commission, the Commissioner of appropriate district shall recommend another resident to serve out the unexpired term.

Subdivision 2. Compensation.

The members of the County Planning Commission, other than members of the Board of County Commissioners, may be compensated in an amount determined by the County Board. All County Planning Commission members, including County Commissioners, may be paid their necessary expenses in attending meetings of the County Planning Commission and in conducting business of the County Planning Commission.

Subdivision 3. Duties.

The County Planning Commission shall cooperate with the Zoning Administrator and other employees of the County in preparing and recommending to the Board of County Commissioners for adoption of amendments to the Comprehensive Plan and the County Zoning Ordinance, and recommendations for Plan Measures.

1. The County Planning Commission shall review all applications for Conditional Use Permits and conduct hearings thereon, and shall bring recommendation to the Board of County Commissioners.
2. The County Planning Commission shall review all applications for the platting of land and report thereon to the Board of County Commissioners.
3. The County Planning Commission shall conduct whatever other business the Board of County Commissioners directs it to do.

Subdivision 4: Decisions

The Planning Commission shall make its decision upon all applications within Sixty (60) Days of a complete application as provided for in MN Statutes Chapter 15, Section 15.99.

The Planning Commission may extend the time limit before the end of the initial 60-day period by providing written notice of the extension to the applicant. The notification must state the reasons for the extension and its anticipated length, which may not exceed 60 days unless approved by the applicant.

Subdivision 5: Appeals

The Planning Commission shall recommend their decision and final approval shall be determined by action of the County Board of Commissioners. Any aggrieved person or persons shall have the right to appeal within Sixty (60) days, after the receipt of the decision, to the Minnesota Court of Appeals.