

July 1, 2008  
Cottonwood County Board of Commissioners  
Regular Meeting  
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, July 1, 2008 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Chairman John Oeltjenbruns. Present for all or portions of the meeting were: Commissioners John Oeltjenbruns, Gary Sorenson, Tom White, Ron Kuecker, Norm Holmen; Administrative Assistant Kelly Thongvivong; Auditor/Treasurer Jan Johnson; County Attorney Doug Storey; Mike Hanson, Todd Dibble, Mark Marcy and Craig Myers. Motion by White, second by Sorenson, unanimous vote to approve additions to the agenda. Motion by Holmen, second by Kuecker, unanimous vote to approve the minutes of the June 24, 2008 meeting as amended.

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Environmental Officer Mike Hanson met with the board to report on a re-zoning application that was recently submitted by Richard and Nancy Jenkins. The re-zoning hearing was held on June 30<sup>th</sup> and approved by the Planning Commission. Motion by Sorenson, second by Holmen, unanimous vote to approve the application and to re-zone the property (Parcel 08.013.0100) located in Great Bend Township from Commercial to Agricultural.

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Commissioner Holmen gave an update regarding county-based purchasing. He reported that the Cottonwood and Jackson County Commissioners would be having a meeting in regards to this topic on August 27<sup>th</sup> at 10:00am. Craig Myers will be invited to attend this meeting and will be asked to put together some figures regarding costs and potential savings involved.

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Veterans Officer Todd Dibble met with the board to discuss the lease of the vehicle in his department. After discussing the current situation and factoring in the rising cost of fuel, the board asked that Dibble do some research to determine if it might be beneficial to continue with the lease of the vehicle.

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Chairman Oeltjenbruns reported that the Minnesota Workforce Council is requesting an appropriation of \$2,525 for next year, which is the same amount as requested for 2008.

Update was given regarding Workforce Investment Act Joint Powers Agreement that was approved some time ago pending approval from MCIT. It was reported that MCIT has finally given the approval to forward the document to the Private Industry Council.

Update was given regarding some of the work that has been done at the North 71 County Office Building recently. Discussion was held regarding phones at the new building. Greg Walsh will be contacted to see if he can work with Dan Olsen of the City of Windom in regards to the phone system.

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Motion by Kuecker, second by White, unanimous vote to allow all Commissioners to attend and get reimbursed for AMC Leadership Development Summit in Rochester on August 20-22.

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Motion by Holmen, second by Sorenson, unanimous vote to allow the Windom Chamber of Commerce to use the courthouse grounds on July 28<sup>th</sup> for Windom Night Out.

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Brief discussion was held regarding the possibility of having some of the Commissioners available during the County Fair to answer questions/concerns.

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Auditor/Treasurer Johnson handed out information regarding the Statement of Auditing Standards and reported that the county board would be involved with pre-planning with the State Auditors this year.

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Emergency Management Director Mark Marcy met with the board to discuss a few items. Motion by Sorenson, second by White, unanimous vote to approve and sign final copy of Cottonwood County Emergency Services Mutual Aid Agreement.

Marcy reported that he did some research in regards to the EOC grant that he asked for consideration to apply for at the last board meeting and equipment is an allowable expense under the grant. Motion by Sorenson, second by Kuecker, unanimous vote to allow Marcy to apply for EOC grant on behalf of Cottonwood County and to ask that he bring the application back to the board for final approval before submitting.

Discussion was held regarding the Emergency Management Director and Deputy Emergency Management Director positions. This will be discussed more at budget time.

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Motion by Sorenson, second by Kuecker, unanimous vote to designate Bob Pankratz as Cellular Mobile Coordinator/Liaison and Kay Gohr as back-up contact person for purposes of state contracted cell phones for Family Service Agency.

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There being no further business, the meeting was adjourned at 11:24 a.m.

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Jan Johnson, Auditor/Treasurer

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John Oeltjenbruns, Board Chairman

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Kelly Thongvivong, Bd. Adm. Assistant