

March 7, 2017
Cottonwood County Board of Commissioners
Regular Meeting
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, March 7, 2017 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Present for all or portions of the meeting were: Commissioners Tom Appel, Donna Gravley, Jim Schmidt, Kevin Stevens, Norm Holmen; County Coordinator Kelly Thongvivong; Auditor/Treasurer Jan Johnson; County Attorney Nick Anderson, Kathy Marsh, Jared Morrill, Kay Gross, Craig Myers, and Rahn Larson.

Chairman Appel called the meeting to order. The Pledge of Allegiance was recited. Motion by Schmidt, second by Gravley, unanimous vote to approve the agenda. Motion by Holmen, second by Stevens, unanimous vote to approve the minutes of the February 21, 2017, meeting.

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Jared Morrill, Planning and Zoning Technician, and Kay Gross, SWCD District Administrator, met with the board to discuss a few items. Morrill informed the board that there are 2016 feedlot funds remaining that must be spent by June 30, 2017. A plan for the funds was approved by MPCA and is now being brought forward to the board for approval. Morrill stated that he would like to purchase a new truck, computer, and tablet for Feedlots. Morrill presented two quotes for a truck – Midway Ford (state quote) - \$29,909.87; and Higley Ford - \$30,500.62. Motion by Holmen, second by Stevens, unanimous vote (Commissioner Schmidt abstained) to approve the quote from Higley Ford for a 2017 F150 Supercrew Truck in the amount of \$30,500.62, to include a Tonneau Cover, and to purchase an extended premium warranty of 8 years/100,000 miles for \$2,980. The Higley Ford quote was approved due to the additional expense there would have been to pick up the Midway Ford truck in Roseville, MN.

Morrill presented quotes for a computer tower and monitors. Motion by Gravley, second by Schmidt, unanimous vote to purchase from Best Buy a Dell computer tower and two Dell monitors in an amount not to exceed \$1,200. (Quotes are on file in the County Coordinator's office.)

Morrill also presented quotes for a Surface Pro Tablet. Motion by Stevens, second by Gravley, unanimous vote to purchase a Surface Pro Tablet and keyboard in an amount not to exceed \$1,450. (Quotes are on file in the County Coordinator's office.)

Motion by Gravley, second by Schmidt, unanimous roll call vote to adopt resolution as follows:

RESOLUTION 17-03-07

**RESOLUTION TO SUPPORT A WATONWAN WATERSHED
ONE WATERSHED, ONE PLAN PROJECT**

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the Counties, and Soil and Water Conservation Districts within the Watonwan Watershed #25 , as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Cottonwood County Board of Commissioners recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Cottonwood County welcomes the opportunity to collaborate with the Counties, and Soil and Water Conservation Districts within the Watonwan Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Cottonwood County Board of Commissioners supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the Counties, and Soil and Water Conservation Districts within the Watonwan Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

DATED: March 7, 2017

S/Thomas D. Appel, Board Chairman

S/Jan Johnson, Auditor/Treasurer

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Jan Johnson, Auditor/Treasurer, reviewed the 2016 actual budget totals and answered any questions that the board had.

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Norm Holmen, County Commissioner, reviewed with the board the blue prints that were drawn up for the DVHHS remodeling project and explained that the project is divided in to five phases. Motion by Gravley, second by Schmidt, unanimous vote to approve advertising for bids for the DVHHS remodeling project.

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Kelly Thongvivong, County Coordinator, met with the board to discuss a few items. Motion by Schmidt, second by Holmen, unanimous vote to move Heather Youngwirth to permanent part-time status effective March 14, 2017 as part-time Jailer/Dispatcher.

Motion by Gravley, second by Stevens, unanimous vote to approve the resignation from Lonn Engler, full-time Heavy Equipment Operator, effective March 1, 2017, with appropriate payout of benefits.

Motion by Holmen, second by Stevens, unanimous vote to declare that the county offices officially had a 2-hour late start on Friday, February 24, 2017, due to a blizzard warning that was issued February 23, 2017 through February 24, 2017, and in accordance with County Policy Number 420.

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Motion by Stevens, second by Schmidt, unanimous vote to approve March warrants as follows:

County Revenue Fund	\$ 95,331.82
Long Term Capital Outlay	\$ 5,982.00
County Building Fund	\$ 28,594.89
County Revenue Fund	\$ 879.63
Road and Bridge Fund	\$ 27,566.59
Waste Abatement/SCORE	\$ 1,105.00
Landfill Enterprise	<u>\$ 39,169.15</u>
	\$198,629.08

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Kelly Thongvong, County Coordinator, informed the board that her office was contacted as to a committee correction for the DVHHS Local Advisory Board. The correction will be made and the revised listing will be posted on the website.

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There being no further business, the meeting was adjourned at 10:16 a.m.

Jan Johnson, Auditor/Treasurer

Thomas D. Appel, Board Chairman

Kelly Thongvong, County Coordinator