

April 3, 2018
Cottonwood County Board of Commissioners
Regular Meeting
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, April 3, 2018 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Present for all or portions of the meeting were: Commissioners Tom Appel, Donna Gravley, Kevin Stevens, Norm Holmen, Jim Schmidt; County Coordinator Kelly Thongvong, County Attorney Nick Anderson, Auditor/Treasurer Jan Johnson, Rahn Larson, Sharon Jenniges, Tim Jenniges, Carol Hartman, Marilyn Wahl, Ryan Gilbertson, Jed Rhubee, Kyle Pillatzki, Jason Purrington, Paul Johnson and Rob Visker.

Chairman Gravley called the meeting to order. The Pledge of Allegiance was recited. Motion by Schmidt, second by Stevens, unanimous vote to approve the agenda as amended. Motion by Schmidt, second by Holmen, unanimous vote to approve the minutes of the March 20, 2018 meeting.

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Chairman Gravley presented a proclamation to A.C.E. volunteers proclaiming April 3, 2018 as National Service Recognition Day and encouraging residents to recognize the positive impact of national service in our community and thanking those who serve and finding ways to give back to their communities. A few of the A.C.E. volunteers gave updates of what they do to help volunteer their time.

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Jed Rhubee, Highway Maintenance Superintendent, presented the two bids that were received for the fuel contract. He reported that the one bid from Jeffers was rejected since it did not include petroleum tax in the bid price, which was required. Motion by Holmen, second by Stevens, unanimous vote to accept the bid for the fuel contract from Staples Oil effective April 9, 2018 – December 31, 2019 and to give Jed Rhubee authority to sign the fuel contract on behalf of the county.

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Kyle Pillatzki, Assistant County Engineer, met with the board to ask for approval to advertise for overlay bids. Motion by Appel, second by Stevens, unanimous vote to advertise mill/overly contract for bids.

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Commissioner Appel gave an update regarding a Solid Waste Commission meeting he recently attended in which the wind tower decommissioning process was discussed.

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Sheriff Jason Purrington met with the board to ask that they sign a Proclamation for Telecommunicators Week in recognition of the work that the dispatchers do for the county. Motion by Holmen, second by Stevens, unanimous vote to recognize Proclamation and declare the week of April 8-14, 2018 as National Public Safety Telecommunicators Week and to allow Board Chair to sign.

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Paul Johnson, Emergency Management Director, met with the board to present the 2017 Hazardous Materials Emergency Preparedness Grant in the amount of \$1,000, which requires a \$250 match from the county. Motion by Appel, second by Schmidt, unanimous vote to approve the HMEP grant agreement as presented.

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Rob Visker, DVHHS Social Worker, met with the board to ask that they declare April as Child Abuse Prevention Month. Motion by Appel, second by Stevens, unanimous roll call vote to adopt resolution as follows:

**RESOLUTION 18-04-03
APRIL AS CHILD ABUSE PREVENTION MONTH PROCLAMATION**

WHEREAS, child abuse is an issue that affects all members of our community and finding solutions depends on involvement among people throughout the community;

WHEREAS, child abuse prevention works when partnerships created between parents, practitioners, schools, faith communities, health care organizations, law enforcement agencies, and business community;

WHEREAS, family-serving, youth-focused prevention programs offer positive alternatives for young people and encourage parents and youth to develop strong ties to their communities;

WHEREAS, all citizens need to be more aware of child abuse and neglect and its prevention within the community, and be involved in supporting parents to raise their children in a safe, nurturing society.

NOW, THEREFORE, the Cottonwood County Board of Commissioners hereby proclaim April as Child Abuse Prevention Month in Cottonwood County and call upon all citizens, community groups, religious organizations, medical facilities, and businesses to increase their participation in efforts to prevent child abuse and neglect, thereby strengthening the community in which we live.

Passed and adopted by the Board of Commissioners of the County of Cottonwood, Minnesota this 3rd day of April 2018.

S/Donna Gravley, Chair

S/Jan Johnson, Auditor/Treasurer

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Motion by Stevens, second by Schmidt, unanimous vote to approve April warrants as follows:

County Revenue Fund	\$125,794.47
Long Term Capital Outlay	\$ 4,808.00
County Building Fund	\$ 8,368.76
Ditch Fund	\$ 326.15
Taxes and Penalties Fund	\$ 4,188.82
County Revenue Fund	\$ 428.21
Road and Bridge Fund	\$ 28,267.68
Waste Abatement/Score Fund	\$ 1,710.00
Landfill Enterprise	<u>\$ 4,375.21</u>
	\$178,267.30

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Commissioner Holmen gave an update regarding a Southern Prairie Community Care meeting that he recently attended.

Commissioner Appel gave an update regarding several items those of which included SWCD, buildings, Rural Minnesota Energy Board and the PACE program, overpass and wind towers in Mt. Lake.

Commissioner Schmidt gave an update regarding the courthouse window grant. The plan is to have a draft completed the week before the 2nd board meeting in May.

Chair Gravley appointed Commissioner Stevens to serve as a liaison to the Windom EDA board with herself serving as an alternate.

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Motion by Schmidt, second by Stevens, unanimous vote to close the meeting to discuss an offer on parcel 05.031.0101 at 10:13 a.m. Individuals present were: 5 Commissioners, Kelly Thongvivong, Nick Anderson and Jan Johnson.

Motion by Schmidt, second by Holmen, unanimous vote to open the meeting at 10:40 a.m.

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There being no further business, the meeting was adjourned at 10:40 a.m.

Jan Johnson, Auditor/Treasurer

Donna L. Gravley, Board Chair

Kelly Thongvivong, County Coordinator