

May 13, 2014
 Cottonwood County Board of Commissioners
 Regular Meeting
 Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, May 13, 2014 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Chairman Jim Schmidt. Present for all or portions of the meeting were: Commissioners Jim Schmidt, Tom White, Norm Holmen, Kevin Stevens, John Oeltjenbruns; County Coordinator Kelly Thongvivong; County Attorney Nick Anderson; Auditor/Treasurer Jan Johnson; Kathy Marsh, JinYeene Neumann, Jan Voit, Kelly Heather Pfarr, Ron Kuecker, and Rahn Larson.

Motion by White, second by Oeltjenbruns, unanimous vote to approve the agenda. Motion by Holmen, second by Stevens, unanimous vote to approve the minutes of the May 6, 2014 meeting.

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Commissioner White informed the board that the Wellness Committee has had discussions about making all Cottonwood County properties, excluding parks, tobacco free grounds. The consensus of the board was for the Wellness Committee to move forward with the process. Commissioner White also updated the board regarding a Greater Minnesota Regional Parks and Trails meeting that he and Commissioner Schmidt attended.

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Motion by Oeltjenbruns, second by White, unanimous vote to approve May warrants as follows:

County Revenue Fund	\$123,457.75
Long Term Capital Outlay	\$ 31,248.75
County Building Fund	\$ 8,133.46
Taxes and Penalties Fund	\$ 15,600.00
Road and Bridge	\$ 73,737.97
Waste Abatement/SCORE	\$ 698.01
Landfill Enterprise	<u>\$ 2,940.44</u>
	<u>\$255,816.38</u>

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Jan Voit, Heron Lake Watershed District Administrator, presented a Heron Lake Watershed District Annual update. Information presented was on projects/grants that have taken place in the last year and projects/grants planned for the coming year. Voit also informed the board of different educational opportunities that are conducted throughout the year.

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JinYeene Neumann, County Engineer, briefly reviewed the Highway Department's April budget and answered any questions the board had.

Neumann informed the board that Nickel Construction will be doing the clay work on County Road 99 that was discussed at the May 6 meeting.

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Kelly Heather Pfarr, NRCS District Conservationist, presented information to the board to update them on current rules and regulations concerning USDA and the Wetland Conservation Act of Minnesota as well as the procedure for proper tiling/drainage requests.

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Kelly Thongvivong, County Coordinator, met with the board to discuss a few items. Thongvivong informed the board the Extension Summer Intern that was previously approved has now declined the position and that the position has been offered and accepted by MaKayla Meier. Motion by White, second by Stevens, unanimous vote to hire MaKayla Meier as the Extension summer intern at \$9.43 per hour with a starting date of May 27, 2014 pending successful completion of all hiring requirements.

Motion by Holmen, second by White, unanimous vote to allow Kathy Marsh to move to permanent full-time status as an HR Technician effective May 16, 2014 following her successful completion of a 6-month probationary period.

Motion by Oeltjenbruns, second by Stevens, unanimous vote to set the Commissioners' County Road/Park Tour for May 28, 2014.

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There being no further business, the meeting was adjourned at 10:10 a.m.

Jan Johnson, Auditor/Treasurer

Jim Schmidt, Board Chairman

Kelly Thongvivong, County Coordinator