

September 15, 2015
Cottonwood County Board of Commissioners
Regular Meeting
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, September 15, 2015 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Present for all or portions of the meeting in person or via phone were: Commissioners Tom Appel, Kevin Stevens, Norm Holmen, Jim Schmidt, Donna Gravley; County Coordinator Kelly Thongvivong; Auditor/Treasurer Jan Johnson; County Attorney Nick Anderson; Kathy Marsh, Glenn Johnson, Jason Purrington, JinYeene Neumann, Kyle Pillatzki, Tom White, Ron Kuecker, Lindsay Wimmer, and Peter Berger.

Motion by Stevens, second by Schmidt, unanimous vote to approve the agenda as amended. Motion by Gravley, second by Schmidt, unanimous vote to approve the minutes of the August 28, 2015 work session. Motion by Schmidt, second by Appel, unanimous vote to approve the minutes of the September 1, 2015 meeting as amended.

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Glenn Johnson, IT Director, presented a state quote from CDW-G in the amount of \$4,484.11 for the purchase of additional storage to expand the current backup storage capacity and for redundant storage of existing user data. Motion by Gravley, second by Schmidt, unanimous vote to accept the state quote from CDW-G in the amount of \$4,484.11 for the purchase of additional storage.

Johnson also updated the board on the progress of the new phone system. Installation has been completed at the North 71 Office Building, the Human Resources office, and the County Attorney's office. Johnson stated that the Courthouse should be completed in approximately three weeks.

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Jason Purrington, Sherriff, met with the board to get approval for the Off Highway Vehicle Grant. Motion by Stevens, second by Appel, unanimous vote to approve the acceptance of the Off Highway Vehicle Grant in the amount of \$9,194.00 to be received in two payments, \$4,597.00 in 2016 and \$4,597.00 in 2017 and allow board chair to sign.

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JinYeene Neumann, County Engineer, presented information to the board on a Playground Equipment Grant Program from GameTime, a company in Alabama. Neumann stated that the Parks Department would like to apply for the grant to purchase new playground equipment for Talcot Park. Motion by Schmidt, second by Gravley, to allow the Parks Department to apply for a Playground Equipment Grant from GameTime for Talcot Park. Voting Aye: Stevens, Schmidt, Gravley and Holmen. Voting Nay: Appel. Motion passed.

Neumann informed the board that Rose Hill Township has shown interest in purchasing the Storden Highway Shop.

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Commissioner Schmidt led discussion regarding Double Lake and a dike that is in need of repair.

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Kyle Pillatzki, Assistant County Engineer/Solid Waste Administrator, met with the board to have further discussion regarding the recycling contract extension with Waste Management. Pillatzki informed the board that Waste Management has contacted him with two options: (1) a 3-5 year deal with a 4% increase in 2016 and 3% increase annually thereafter; and (2) a 2 year extension with a 4% increase in 2016 and the price holds for 24 months. Motion by Gravley, second by Schmidt, unanimous vote to offer Waste Management a 1 year extension on the recycling contract with a 4% increase as of 1/1/2016.

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Jan Johnson, Auditor/Treasurer, informed the board that he received only one bid for the tax forfeiture adjoining property sale in Mountain Lake. Johnson opened the bid from Brandon Green who submitted a bid of \$100. Motion by Schmidt, second by Stevens, unanimous vote to accept the bid from Brandon Green in the amount of \$100 for tax forfeiture parcel number 22.614.0040 in the City of Mountain Lake.

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Kelly Thongvivong, County Coordinator, met with the board to discuss a few items. Motion by Stevens, second by Appel, unanimous vote to allow Board Chair to sign Letter of Agreement to participate in the Wellness Institute for 2016.

Motion by Appel, second by Stevens, unanimous vote to approve a one year contract with SafeAssure Consultants, Inc. beginning October 1, 2015 to September 30, 2016 for safety training in the amount of \$7,210 and pay immediately.

A conference call was held with Lindsay Wimmer and Peter Berger from the Department of Commerce, regarding questions the board had on the Guaranteed Energy Savings Program (GESP) - Work Order Contract with Johnson Controls, Inc. After much discussion, motion by Gravley, second by Stevens, unanimous vote to direct the County Coordinator to contact Lindsay Wimmer and Peter Berger at the Department of Commerce and thank them for their time and efforts but that Cottonwood County would be withdrawing from the GESP process.

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Motion by Schmidt, second by Stevens, roll call vote to set the 2016 preliminary levy at \$9,368,424, which is an increase of 5.9% from the 2015 levy. Voting Aye – Holmen, Stevens, Appel, and Gravley. Voting Nay – Schmidt. Motion passed.

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Motion by Schmidt, second by Stevens, unanimous vote to approve September warrants as follows:

County Revenue Fund	\$ 29,782.05
Long Term Capital Outlay	\$ 2,463.82
County Building Fund	\$ 698.00
Ditch Fund	\$ 18,568.65
Taxes and Penalties Fund	\$ 2,907.70
County Revenue Fund	\$ 842.32
Road & Bridge Fund	\$ 18,328.47
Waste Abatement/SCORE	\$ 200.00
Landfill Enterprise Fund	<u>\$ 28,255.49</u>

\$102,046.50

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Kyle Pillatzki, Assistant County Engineer/Solid Waste Administrator, contacted the board to let them know that Waste Management would agree to a one-year extension with a 4% increase. Motion by Gravley, second by Appel, unanimous vote to allow Board Chair to sign a one-year recycling contract extension with Waste Management with a 4% increase effective January 1, 2016 and contract to expire December 31, 2016.

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Motion by Schmidt, second by Stevens, unanimous vote to close the meeting at 11:25 a.m. to discuss strategy for labor negotiations. Present for the closed session were: Commissioners Holmen, Stevens, Schmidt, Gravley and Appel; Kelly Thongvivong, Jan Johnson, Nick Anderson, and Kathy Marsh.

Motion by Schmidt, second by Stevens, unanimous vote to open the closed session at 11:55 a.m.

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There being no further business, the meeting was adjourned at 11:55 a.m.

Jan Johnson, Auditor/Treasurer

Norman Holmen, Board Chairman

Kelly Thongvivong, County Coordinator