

June 12, 2007
Cottonwood County Board of Commissioners
Regular Meeting
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, June 12, 2007 at 11:00 a.m. at the Law Enforcement Center in Windom, MN. Presiding over the meeting was Chairman Norm Holmen. Present for all or portions of the meeting were: Commissioners Norm Holmen, John Oeltjenbruns, Gary Sorenson, Tom White, Ron Kuecker; Administrative Assistant Kelly Thongvivong; Auditor/Treasurer Jan Johnson; County Attorney Doug Storey; Craig Myers, Becky Wiens, Todd Dibble, Mike Hanson and Sue Visser. Motion by Sorenson, second by Kuecker, unanimous vote to approve additions to the agenda. Motion by Oeltjenbruns, second by White, unanimous vote to approve the minutes of the June 5, 2007 meeting as amended.

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Family Service Agency Director Craig Myers met with the board to present a letter of resignation. Motion by Oeltjenbruns, second by White, unanimous vote to accept letter of resignation effective June 19, 2007 from Keith Falk with appropriate payout of benefits and to post internally for the Adult Mental Health Social Worker position.

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Environmental Officer Mike Hanson and Veteran's Service Officer Todd Dibble met with the board to update them on the current job opening within their offices. It was reported that the cut-off date for the applications was June 11th and they received approximately 40 applicants. Commissioners Sorenson and Oeltjenbruns will try to coordinate amongst themselves to determine who might be available to sit in on the interview process.

Dibble reported that there was \$64 remaining from the contributions received for the World War II dedication bus trip. He plans to re-designate these funds and to use them for any homecoming event that may be planned for the soldiers coming home from Iraq.

Motion by Sorenson, second by Kuecker, unanimous vote to approve \$586 payment to Reading Bus Lines for trip to St. Paul for veterans on June 9th.

The board suggested that Dibble put together a 6-month budget report for the Veteran's Service Office to present sometime in July.

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Environmental Officer Mike Hanson met with the board to discuss several items. He presented a Joint Powers Agreement extension for the TMDL project. After much discussion, there was a motion by Oeltjenbruns, second by Holmen, unanimous roll call vote to adopt resolution as follows:

WEST FORK DES MOINES RIVER WATERSHED TMDL
JOINT POWERS AGREEMENT
MINNESOTA POLLUTION CONTROL AGENCY
RESOLUTION 07-06-12A

BE IT RESOLVED by the County Board of Commissioners that Cottonwood County enter into the attached Amendment which extends the project expiration date from June 30, 2007 to September

30, 2007 for the Joint Powers Agreement with the Minnesota Pollution Control Agency (MPCA) to conduct the following Project: West Fork Des Moines River Watershed TMDL.

BE IT FURTHER RESOLVED BY THE Cottonwood County Board of Commissioners that the County Board Chair, Norman Holmen be authorized to execute the attached West Fork Des Moines River Watershed TMDL Joint Powers Agreement for the above reference Project on behalf of the Board.

BE IT FURTHER RESOLVED by the Cottonwood County Board of Commissioners that the Project Representative, C. Michael Hanson, be authorized to execute the attached Joint Powers Agreement Amendment for the above mentioned Project on behalf of Cottonwood County.

WHEREUPON the above resolution was adopted at a Regular Board Meeting of the Cottonwood County Board of Commissioners on this 12th day of June, 2007.

S/Jan Johnson, Auditor/Treasurer

S/Norm Holmen, Board Chairman

Motion by White, second by Sorenson, unanimous roll call vote to adopt resolution as follows:

CWP Project Implementation Loan Agreement
With BNC Joint Powers Board & MPCA
RESOLUTION 07-06-12

BE IT RESOLVED by the County Board of Commissioners that it hereby designates Kevin Kuehner, as Project Coordinator and Representative for the Implementation of the Conservation Practices and Effectiveness Monitoring in the Middle Minnesota Watershed Clean Water Partnership Project for Cottonwood County.

The Project Representative shall have the authority to represent the Cottonwood County Board of Commissioners in all Project matters that do not specifically require action by the Board.

BE IT FURTHER RESOLVED by the Cottonwood County Board of Commissioners that, as Loan Sponsor, the Cottonwood County Board of Commissioners enters into the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement along with Brown Nicollet Cottonwood Water Quality Joint Powers Board, as Project Sponsor, and the Minnesota Pollution Control Agency to conduct the implementation of the Implementation of the Conservation Practices and Effectiveness Monitoring in the Middle Minnesota Watershed Clean Water Partnership Project.

BE IT FURTHER RESOLVED by the Cottonwood County Board of Commissioners that the County Board Chair, Norman Holmen be authorized to execute the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement for the above referenced Project on behalf of the Board as Loan Sponsor.

BE IT FURTHER RESOLVED by the Cottonwood County Board of Commissioners that the Water Planner, C. Michael Hanson be authorized to execute loan disbursement requests for the above referenced project to the Minnesota Pollution Control Agency on behalf of the Board.

WHEREUPON the above resolution was adopted at a Regular Board Meeting this 12th day of June, 2007.

S/Jan Johnson, Auditor/Treasurer

S/Norm Holmen, Board Chairman

The board reviewed a letter that was received from Bill Dunn, MPCA. Hanson also presented copies of the certificate of compliance permit and the final inspection report of each system. The board agreed that the letter should be sent out to the nine landowners involved with the ISTS Grant Program review as written by MPCA.

Commissioner Holmen suggested that two commissioners, Mike Hanson, a licensed designer I, and someone from MPCA meet together at some of the different ISTS sites reviewed to find out how the findings came about. Motion by Kuecker, second by Oeltjenbruns, unanimous vote to contract with a licensed Designer I to verify Miller Report by meeting at a minimum of 3 and a maximum of 5 sites that were recently inspected by MPCA. Hanson will contact an individual from Brown County to find out his credentials to see if he might be able to help out.

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Commissioner Sorenson presented two quotes for new filing cabinets on behalf of the County Recorder as follows: Dan's Office Supply - \$1280 + tax; Davis Typewriter - \$1270.74 w/tax. Motion by White, second by Oeltjenbruns, unanimous vote to accept low quote in the amount of \$1270.74 from Davis Typewriter. This will be paid for out of the Recorder technology fund.

Brief discussion was held regarding the review of the County Recorder's salary. This will be added to the agenda for the next board meeting.

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Auditor/Treasurer Johnson requested approval of payment to Borsgard Construction. Motion by Sorenson, second by White, unanimous vote to approve Payment #3 to Borsgard Construction in the amount of \$12,650.

Johnson presented quotes for a new workstation for the Auditor/Treasurer's Office as follows: Office Direct - \$2,675.89 (does not include installation) and Dan's Office Supply - \$2,542 + tax (includes installation). Motion by Oeltjenbruns, second by Sorenson, unanimous vote to accept quote in the amount of \$2,542 + tax from Dan's Office Supply as that quote includes the installation of the workstation.

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Motion by Oeltjenbruns, second by Sorenson, unanimous vote to approve June warrants as follows:

County Revenue Fund	\$ 80,401.39
Long Term Capital Outlay	\$ 19,640.40
County Building Fund	\$ 3,967.43
Ditch Fund	\$ 4,788.91
Road & Bridge Fund	\$ 82,545.04
Waste Abatement/SCORE	\$ 7,579.55
Landfill Enterprise Fund	\$ 14,764.76
TOTAL	\$213,687.48

Commissioner Holmen briefly gave an update in regards to the used FEMA trailer that the county may want to look at getting rid of. He also shared an invitation from the Prairie Ecology Bus for an Open House that will be held on June 30th.

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There being no further business, the meeting was adjourned.

Jan Johnson, Auditor/Treasurer

Norm Holmen, Board Chairman

Kelly Thongvivong, Bd. Adm. Assistant