

November 10, 2009
Cottonwood County Board of Commissioners
Regular Meeting
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, November 10, 2009 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Chairman Gary Sorenson. Present for all or portions of the meeting were: Commissioners Gary Sorenson, Tom White, Ron Kuecker, Norm Holmen, John Oeltjenbruns; Administrative Assistant Kelly Thongvivong; Auditor/Treasurer Jan Johnson; County Attorney Doug Storey, Jason Purrington, Kristi Sell and Holli Arp. Motion by Oeltjenbruns, second by White, unanimous vote to approve additions to the agenda. Motion by Kuecker, second by Holmen, unanimous vote to approve the minutes of the November 3, 2009 meeting as amended.

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Sheriff Jason Purrington and Jail Administrator Kristi Sell met with the board to review the Biennial Facility Inspection Report for 2009 issued by the Minnesota Department of Corrections.

Purrington presented two quotes for the annual service of the fire alarm system and the fire sprinkler inspection for the Law Enforcement Center as follows: Fire Fighter Detect Alarm - \$350 (fire alarm); Summit Fire Protection - \$300 (sprinkler); SimplexGrinnell - \$2556 (fire alarm & sprinkler). Motion by Holmen, second by Kuecker, unanimous vote to accept low quotes from Fire Fighter Detect Alarm for \$350 for annual service of the fire alarm and Summit Fire Protection for \$300 for the fire sprinkler inspection for the Law Enforcement Center.

Chairman Sorenson signed the contract for the Allied Radio Matrix for Emergency Response Participation Plan which was approved at the last board meeting.

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Extension Regional Director Holli Arp met with the board to present two quotes for the purchase of a new LCD projector for Extension as follows: CDW - \$549.99 + tax (NEC NP300 with 2-year warranty); CDW - \$577.19 + tax (InFocus IN2104EP with 3-year warranty). Motion by Holmen, second by White, unanimous vote to allow for the purchase of the NEC NP300 LCD projector for \$549.99 + tax from CDW.

Arp also asked that she be allowed to purchase Office 2007 educational licenses for the Extension Office. Arp would like to purchase 1 copy of the CD for \$99.00 and 4 on-line users at \$63.00 each for a total of \$351.00 + tax. Motion by White, second by Oeltjenbruns, unanimous vote to allow for this purchase in the amount of \$351.00 + tax and to use the county credit card.

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Commissioner Kuecker had some questions in regards to the Sioux Rock Quarry. County Attorney Doug Storey will do some further research regarding this matter. Kuecker also had a question regarding GIS as well as the wind

energy production tax. Further discussion regarding the wind energy production tax will be discussed with Senator Jim Vickerman and Representative Rod Hamilton in January when they attend a county board meeting.

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Chairman Sorenson reported that he recently sent an e-mail to Jay Trusty from the SRDC informing him that Cottonwood County is not interested in pursuing a wind project amongst the counties.

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Motion by Oeltjenbruns, second by White, unanimous vote to approve November warrants as follows:

County Revenue Fund	\$ 72,808.62
Long Term Capital Outlay	\$ 2,600.83
County Building Fund	\$ 1,305.21
Ditch Fund	\$ 965.06
Road & Bridge	\$ 75,988.16
Waste Abatement/SCORE	\$ 3,861.18
Landfill Enterprise	\$ 7,076.43
	<u>\$164,605.49</u>

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Chairman Sorenson reported that the SRDC is currently compiling information for a Regional Infrastructure Needs Survey that needs to be returned by November 16th.

Sorenson informed the board that he recently received a letter from the AFSCME representative in regards to the pay study.

Sorenson reported that the Area II & RCRCA Annual Meeting would be held on Saturday, December 12th at the Wabasso Community Center at 9:00 a.m.

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Motion by Holmen, second by White, unanimous vote to allow for blanket approval of December warrants since the board will not be meeting on the 2nd Tuesday in December.

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Motion by Kuecker, second by Holmen, unanimous vote to approve the new job description for the Emergency Management Director.

Motion by Holmen, second by Oeltjenbruns to post internally for the position of Emergency Management Director beginning November 10th and then to advertise externally beginning next week with applications due by December 23rd at 4:30 p.m. All internal applicants will be considered first. Voting as follows: Aye – Holmen, Oeltjenbruns, White. Nay – Kuecker. Motion carried.

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There being no further business, the meeting adjourned at 10:55 a.m.

Jan Johnson, Auditor/Treasurer

Gary Sorenson, Board Chairman

Kelly Thongvivong, Bd. Adm. Assistant