

Business Use Justification Requirements

Cellular telephones and service are provided for official county business use only and are made available to employees in positions where the associated benefits justify the additional operating costs.

Use of County Cellular Telephone for Personal Calls

The use of county-owned cellular telephone equipment and service is intended for county business. Personal use of county-owned cellular phones is prohibited, except for essential personal calls.

Essential Personal Calls

Essential personal calls are defined as calls of minimal duration and frequency that are urgent in nature and cannot be made at another time or from a different telephone. Examples of essential personal calls are calls to arrange for care of a child or other family emergency, to alert a family member of an unexpected delay due to a change in work schedule, or to arrange for transportation or service in the event of car trouble.