

February 9, 2010  
Cottonwood County Board of Commissioners  
Regular Meeting  
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, February 2, 2010 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Chairman Tom White. Present for all or portions of the meeting were: Commissioners Tom White, Ron Kuecker, Norm Holmen, John Oeltjenbruns, Gary Sorenson; Administrative Assistant Kelly Thongvivong; Auditor/Treasurer Jan Johnson; County Attorney Doug Storey; Ron Gregg.

Motion by Kuecker, second by Oeltjenbruns, unanimous vote to approve additions to the agenda. Motion by Holmen, second by Sorenson, unanimous vote to approve the minutes of the February 2, 2010 meeting as amended.

\* \* \* \*

Sheriff Jason Purrington met with the board to discuss several items. He presented a contract for the ARMER System. The purpose of this Agreement is to define the rights and obligations of the Minnesota Department of Transportation ("MnDOT") and Cottonwood County (the "USER") with respect to the use of portable, mobile, desktop and other end user radios by the USER, and other Cottonwood County political subdivisions authorized by the USER, on the ARMER System. Motion by Sorenson, second by Holmen, unanimous vote to approve Agreement between Cottonwood County and the State of Minnesota through its Commissioner of Transportation for the Operation of Subscriber Radios on the Allied Radio Matrix for Emergency Response (ARMER) System.

Motion by Holmen, second by Sorenson, unanimous vote to allow Chairman White to sign Limited Interoperability Participation Plan. The agreement with the State of Minnesota, Department of Public Safety (DPS) will be for the acquisition and installation of radio equipment capable of operating upon the Allied Radio Matrix for Emergency Response (ARMER) public safety radio system.

Purrington presented a state bid for the purchase of a new vehicle for the Sheriff's Department that is needed due to the recent promotion of one of the Sheriff's deputies to a full-time status. The bid was for a 2010 Ford Expedition from Elk River Ford in the amount of \$26,501.64. Motion by Sorenson, second by Oeltjenbruns, unanimous vote to accept the state bid in the amount of \$26,501.64 for the purchase of a new vehicle. Some of the funding for this purchase will come out of task force dollars and the remainder will be taken out of Long Term Capital Outlay.

Purrington gave an update regarding the amount of money the Sheriff's Department and the Windom Police Department would be receiving as a result of the drug bust that occurred some time ago.

Purrington reported that he received a call from the Windom City Administrator and it sounds like they are interested in updating the phone system for the city offices as well as the Windom Police Department.

Purrington gave an update regarding a conversation he recently had in regards to the county Emergency Management position and some suggestions that were mentioned to him about the possibility of sharing this position.

\* \* \* \*

Holli Arp, University of Minnesota Extension, met with the board to request the hiring of a summer intern position for mid-May to the end of August. Motion by Sorenson, second by Kuecker, unanimous vote to allow Arp to advertise for the summer intern position at the Extension Office with an application deadline of March 19<sup>th</sup>.

\* \* \* \*

County Attorney Doug Storey met with the board in regards to his concerns with the current workload of his office. Storey requested that he be allowed to promote Barb Storey from the clerk hire position to a part-time legal secretary position so that she is able to help out with more hours to cover the office. Motion by Sorenson, second by Holmen, unanimous vote to promote Barb Storey to part-time legal secretary on Step 1 of the 2010 matrix effective February 16<sup>th</sup>.

\* \* \* \*

Motion by Oeltjenbruns, second by Holmen, unanimous vote to approve February warrants as follows:

County Revenue Fund	\$ 56,525.80
Long-Term Capital Outlay	\$ 8,735.34
Ditch Fund	\$ 1,254.60
Road & Bridge	\$ 86,073.61
Waste Abatement/SCORE	\$ 12,746.00
Landfill Enterprise	<u>\$ 45,212.87</u>
	\$241,921.77

\* \* \* \*

Motion by Kuecker, second by Sorenson, unanimous vote to allow Kimberly Hall to attend Emergency Management Conference March 15 – 17<sup>th</sup> in St. Paul and to use the county credit card for conference registration and hotel expenses.

A few other items in regards to the existing computer used by Emergency Management were discussed.

\* \* \* \*

Commissioner Kuecker gave an update in regards to the conversation that he had with Kay Clark in regards to SWCD and reported that she is currently gathering information as requested.

\* \* \* \*

Commissioner Sorenson gave an update regarding some information he found out in regards to filter strip funding that was recently available but has since been depleted. He reported that additional funding will be made available

to open ditch landowners in the upcoming months so encourage landowners to sign up.

\* \* \* \*

A special meeting will be held on Tuesday, February 16<sup>th</sup> at 1:15pm. The purpose of this meeting is to allow all of the commissioners to attend the noxious weed meeting as well as the township annual meeting if they choose.

\* \* \* \*

Motion by Oeltjenbruns, second by Kuecker, unanimous vote to approve 2010 appropriation in the amount of \$3,650 to the Southwest Initiative Foundation.

\* \* \* \*

Brief discussion was held regarding the possibility of adding another broker to the county listing. This will be discussed more at the next board meeting.

\* \* \* \*

Chairman White received some information from the Department of Commerce US Census Bureau. Auditor/Treasurer Jan Johnson will take a look at the information to make sure that the boundaries are true and correct for Cottonwood County.

\* \* \* \*

Motion by Kuecker, second by Sorenson, unanimous vote to send letter of support on behalf of the Historical Society for the many things they have done as they are planning on applying for a \$10,000 grant.

\* \* \* \*

A report was received from the Minnesota Department of Corrections regarding the STS Program Information from October 1, 2009 – December 31, 2009.

\* \* \* \*

Motion by Holmen, second by Oeltjenbruns, unanimous vote to allow Chairman White to receive a per diem for speaking to the Windom Service Club on February 8<sup>th</sup>.

\* \* \* \*

There being no further business, the meeting adjourned at 2:53 p.m.

\_\_\_\_\_  
Jan Johnson, Auditor/Treasurer

\_\_\_\_\_  
Tom White, Board Chairman

\_\_\_\_\_  
Kelly Thongvivong, Bd. Adm. Assistant