

August 28, 2015  
Cottonwood County Board of Commissioners  
Work Session  
Minutes

The Cottonwood County Board of Commissioners held a work session on Friday, August 28, 2015 at 1:30 p.m. at the Cottonwood County Courthouse in Windom, MN. Present for all or portions of the meeting in person or by phone were: Commissioners Norm Holmen, Kevin Stevens, Jim Schmidt, Tom Appel, Donna Gravley; County Coordinator Kelly Thongvivong; Auditor/Treasurer Jan Johnson; County Attorney Nick Anderson; Kathy Marsh and County Engineer JinYeene Neumann.

\* \* \* \*

Motion by Schmidt, second by Stevens, unanimous vote to approve the agenda as amended.

\* \* \* \*

Discussion was held regarding the formation of a Public Works Department and the staffing of such a department; discussion was held regarding the Emergency Management Position and whether it should be a full-time or part-time position; discussion was held regarding the Guaranteed Energy Savings Program (GESP) process; and a brief discussion was held regarding different health insurance options that could be offered in 2016.

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During the discussion of the Public Works Department there was a motion by Gravley, second by Stevens, unanimous vote to offer Rory Lindvall, Assistant County Engineer, an early retirement option of a two-year buyout of single coverage health insurance and life insurance that would be effective 12/31/2015. The County Attorney will draft a buyout agreement with specific terms and conditions.

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There being no further business, the meeting adjourned at 3:35 p.m.

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Jan Johnson, Auditor/Treasurer

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Norman Holmen, Board Chairman

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Kelly Thongvivong, County Coordinator