

May 2, 2006
Cottonwood County Board of Commissioners
Regular Meeting
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, May 2, 2006 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Chairman Ron Kuecker. Present for all or portions of the meeting were: Commissioners Ron Kuecker, Norm Holmen, John Oeltjenbruns, Gary Sorenson, Chuck Severson; Administrative Assistant Kelly Thongvivong; Auditor/Treasurer Jan Johnson; County Attorney Doug Storey; Mark Marcy, Ron Gregg and Mike Hanson. Motion by Oeltjenbruns, second by Holmen, unanimous vote to approve additions to the agenda. Motion by Severson, second by Oeltjenbruns, unanimous vote to approve the minutes of the April 25, 2006 meeting as corrected.

* * * *

Emergency Management Director Mark Marcy met with the board to discuss several items. Marcy presented the board with the completed County Emergency Operations Plan for review and approval. Motion by Sorenson, second by Severson, unanimous vote to authorize Chairman to review and sign document.

Discussion was held in regards to Marcy's recommendations for MnIMS courses that he suggests county commissioners and employees take. Some of the courses can be taken on-line. However, the 16-hour course can be taken only in the classroom setting. No action was taken at this time.

Marcy reported that state statute requires that each County Board appoint a Deputy Director of Emergency Management. The board asked that Marcy research this further and obtain information in regards to a job description for this particular position.

Marcy informed the board that Craig Strand is currently serving as the temporary Regional Program Coordinator for the area.

Marcy reported that he recently finished the remaining classes that are required of him to become certified as an Emergency Management Director. He also updated the board in regards to the number of hours that he has currently worked this year as Emergency Management Director. Commissioners Holmen and Severson will meet with Marcy as well as the Sheriff to discuss the hours involved with Emergency Management and to determine what other alternatives there might be.

* * * *

County Engineer Ron Gregg met with the board to discuss a few items. Gregg reported that four bids were received for the CSAH 2 project (SAP 17-602-21) and were as follows: R & G Construction - \$692,970.44; Midwest Contracting - \$770,624.60; Mathiowetz Construction Co. - \$594,488.96; Minion Excavating, Inc. - \$565,717.00. Motion by Holmen, second by Severson, unanimous vote to accept low bid in the amount of \$565,717.00 from Minion Excavating, Inc.

Gregg requested that the board approve the purchase of a used chip spreader from Ruffridge-Johnson Equipment Co. Inc. The chip spreader is a 1982 Flaherty with approximately 2560 hours. The sale price is \$5,000 plus tax. Motion by Oeltjenbruns, second by Sorenson, unanimous vote to approve purchase of 1982 chip spreader in the amount of \$5,000 plus tax. Gregg was also asked to obtain a quote for the cost of a new machine.

Gregg reported that the tanker that was recently purchased from Hills Stainless Steel & Equipment Co. was returned because the tanker did not meet DOT specifications. Because of this, Gregg requested that the board consider allowing him to purchase the tanker from Johnson Trucking of Storden that he originally received a quote on. Motion by Sorenson, second by Holmen, unanimous vote to authorize purchase of tanker from Environmental Dust Control (Howard Hamilton/Bob Nelson) due to the fact that the other tanker did not meet DOT specifications.

Motion by Sorenson, second by Oeltjenbruns, unanimous vote to authorize Gregg to purchase 4,000 cubic yards of Class 1 surface gravel from Rupp Construction Co.

* * * *

Environmental Officer Mike Hanson met with the board to discuss a few different items. Hanson reported on the proposed amendments to the Cottonwood County Zoning Ordinance as well as the Mining, Extraction, and Excavation Ordinance.

Hanson updated the board in regards to a letter that he recently received from Bill Dunn, MPCA, about some concerns related to the ISTS grant program. The board requested that Hanson contact Bill Dunn to set up a meeting as soon as possible to discuss this matter further.

Hanson requested that a commissioner representative be appointed to serve on the Local Water Management Task Force. Motion by Oeltjenbruns, second by Sorenson, unanimous vote to nominate Commissioner Holmen to serve on the Local Water Management Task Force.

* * * *

Auditor/Treasurer Johnson presented quotes for the remodeling of the attic in the Courthouse. Two quotes were received and were as follows: Borsgard Construction - \$24,208.57 and Borgen Inc. - \$34,097.00. Motion by Oeltjenbruns, second by Sorenson, unanimous vote to accept low quote from Borsgard Construction in the amount of \$24,208.57, which includes both areas of the attic.

Two quotes were received for an alarm system at the Courthouse. No action was taken at this time due to uncertainty as to whether or not to move forward with the installation of such a system.

* * * *

After finding out further information in regards to the Workforce Investment Act Joint Powers Agreement, there was a motion by Oeltjenbruns, second by Severson, unanimous vote to authorize Chairman Kuecker to sign 2-year

renewal of the Workforce Investment Act Joint Powers Agreement.

* * * *

Motion by Holmen, second by Severson, unanimous vote to approve the Board Administrative Assistant revised job description with addition as suggested and to send to Springsted, Inc. for determination of possible re-pointing on the Hay System.

* * * *

Motion by Sorenson, second by Oeltjenbruns, unanimous vote to begin the process of Interest-Based Bargaining by authorizing Chairman Kuecker to sign request that was recently received by the AFSCME union representative on behalf of four of the unions. Lori Morrell will be contacted to determine when she might be available to conduct the refresher training.

* * * *

The board reviewed and approved a letter that was recently put together by the Soil & Water Conservation District Office in regards to buffer strips. The SWCD Office will send out this letter in the near future.

Chairman Kuecker gave a brief update in regards to the financial status of the SWCD Office.

* * * *

There being no further business the meeting was adjourned.

Jan Johnson, Auditor/Treasurer

Ron Kuecker, Board Chairman

Kelly Thongvivong, Bd. Adm. Assistant