

June 21, 2016
Cottonwood County Board of Commissioners
Regular Meeting
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, June 21, 2016 at 5:30 p.m. at the Cottonwood County Courthouse in Windom, MN. Present in person for all or portions of the meeting were: Commissioners Kevin Stevens, Jim Schmidt, Donna Gravley, Norm Holmen, Tom Appel; County Coordinator Kelly Thongvivong; Auditor/Treasurer Jan Johnson; Kathy Marsh, JinYeene Neumann, Gale Bondhus, Karla Ambrose, Alan Coners, Travis Hodkin, and Aaron Walklin.

Chairman Stevens called the meeting to order. The Pledge of Allegiance was recited. Motion by Holmen, second by Schmidt, unanimous vote to approve the agenda. Motion by Gravley, second by Appel, unanimous vote to approve the minutes of the June 7, 2016 regular meeting. Motion by Schmidt, second by Holmen, unanimous vote to approve the minutes of the June 14, 2016 special meeting

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JinYeene Neumann, County Engineer/Public Works Director, met with the board to discuss a few items. Neumann presented information and bids for the removal and replacement of the boiler in the Windom Highway Shop. Two bids were received for the removal of the existing boiler: MAAC - \$11,800.00 and Advanced Health, Safety and Security - \$10,767.66. Motion by Gravley, second by Appel, unanimous vote to accept low bid of \$10,767.66 from Advanced Health, Safety and Security for the removal of existing boiler. Four bids were received for a new boiler: Bisbee Plumbing & Heating – steam boiler - \$69,890.00; Johnson Controls – steam boiler - \$110,840.00; Schwalbach Hardware – hydronic boiler - \$72,000.00; and Elite Mechanical – hydronic boiler – (1) \$92,623.21, (2) \$94,210.90, and (3) \$97,969.54. After much discussion, the board would like to get a stainless steel boiler quote from Schwalbachs to compare to options 2 and 3 from Elite Mechanical.

Neumann stated that the Shop Supervisor and Mechanic approached her regarding the mechanic wanting to use his own tools at work. Neumann asked that the board okay a \$50 per month tool allowance for the mechanic providing his own tools. After much discussion, motion by Holmen, second by Appel to pay the mechanic a \$50 per month tool allowance for the use of his own tools at work pending a signed agreement with the mechanic and union approval. Voting Aye: Holmen, Appel, Stevens, and Gravley. Voting Nay: Schmidt. Motion passed.

Motion by Schmidt, second by Gravley, unanimous vote to post internally for a period of seven work days the position of full-time Heavy Equipment Operator and to advertise if needed.

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Jan Johnson, Auditor/Treasurer, presented state primary and general election recount agreements for signature. Johnson stated that these are standard agreements that are signed every two years. Motion by Appel, second by Holmen, unanimous vote to approve the County Board Chair and the County Auditor to sign the state primary and general election recount agreements.

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Motion by Schmidt, second by Gravley, unanimous roll call vote to adopt resolution as follows:

**Resolution 16-06-21
Recommending that Les Anderson, Glen Friedrich, and Marlow Nickel be appointed
to the Red Rock Rural Water System Board of Commissioners**

Background Information

WHEREAS, Les Anderson’s 4-year term as a Commissioner on the Red Rock Rural Water System (RRRWS) Board of Commissioners is scheduled to expire at midnight on December 31, 2016; and

WHEREAS, Glen Friedrich’s 4-year term as a Commissioner on the Red Rock Rural Water System (RRRWS) Board of Commissioners is scheduled to expire at midnight on December 31, 2016; and

WHEREAS, Marlow Nickel’s 4-year term as a Commissioner on the Red Rock Rural Water System (RRRWS) Board of Commissioners is scheduled to expire at midnight on December 31, 2016; and

WHEREAS, Les Anderson, Glen Friedrich, and Marlow Nickel would all like to serve another 4-year term on the RRRWS Board of Commissioners, which will commence at 12:00 a.m. on January 1, 2017, and will expire at midnight on December 31, 2020; and

WHEREAS, on May 12, 2016 the RRRWS Board of Commissioners unanimously passed a Motion which recommends that Les Anderson, Glen Friedrich, and Marlow Nickel be appointed for another 4-year term on the RRRWS Board of Commissioners; and

WHEREAS, the Cottonwood County Board of Commissioners believes that Les Anderson, Glen Friedrich, and Marlow Nickel are qualified to act as Commissioners on the RRRWS Board of Commissioners and are worthy of appointment.

BE IT NOW RESOLVED, that the Cottonwood County Board of Commissioners hereby recommends that Les Anderson, Glen Friedrich, and Marlow Nickel be appointed to the RRRWS Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq, to a four-year term, which shall commence at 12:00 A.M. on January 1, 2017, and shall expire at midnight on December 31, 2020.

I hereby certify that the foregoing Resolution was approved by the Cottonwood County Board of Commissioners on June 21, 2016 by a vote of 5 for, 0 against, 0 absent, and 0 abstaining.

S/Kevin Stevens, Board Chair

S/Jan Johnson, Auditor/Treasurer

Motion by Gravley, second by Appel, unanimous vote to approve out-of-state travel for Gale Bondhus and Susan Amundson to attend a GIS conference in Ankeny, Iowa, on July 27 -28, 2016.

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Motion by Schmidt, second by Gravley, unanimous vote to approve June warrants as follows:

County Revenue Fund	\$ 23,237.57
Long Term Capital Outlay	\$ 1,826.85
County Building Fund	\$ 2,317.18
Ditch Fund	\$ 323.60
Agency Fund	\$ 1,500.00
Taxes and Penalties Fund	\$ 272.52
County Revenue Fund	\$ 2,664.51
Road and Bridge Fund	\$ 28,325.94
Waste Abatement/SCORE	\$ 1,868.68
Landfill Enterprise	\$ <u>17,606.90</u>

\$ 79,943.75

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Kelly Thongvivong, County Coordinator, informed the board that there are four windows in the courthouse that need fixing or replacement. The board consensus is for more research to be done regarding the windows.

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Donna Gravley, Commissioner, gave the board an update on a Western Community Action meeting she attended on June 16.

Kevin Stevens, Commissioner, informed the board that the COPS grant has been put on hold as a new superintendent has been hired for the ALC. Stevens also informed the board that the County Recorder is beginning the process of changing real estate vendors.

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There being no further business, motion by Schmidt, second by Gravley, unanimous vote to adjourn the meeting at 6:18 p.m.

Jan Johnson, Auditor/Treasurer

Kevin Stevens, Board Chairman

Kelly Thongvivong, County Coordinator