



RURAL DRIVEWAY REQUEST FORM

THE APPLICANT AGREES TO THE FOLLOWING DRIVEWAY REQUIREMENTS:

Cottonwood County will inspect the location and determine culvert size before approval or installation. Maximum width for field and home driveways is 24 feet. A shared or commercial driveway is 40 feet. Landowners will supply clean fill for the driveway installation, with minimum 4:1 side slopes. The finished driveway will have topsoil and will be seeded.

Once installed, the Landowner will contact the Cottonwood County Public Works Department at (507) 832-8813 for a final inspection done within seven days of completion.

It will be the Landowner's responsibility to ensure proper drainage from the ROW. The Landowner will agree not to hold Cottonwood County liable for erosion problems due to the installation of the driveway.

Township: _____ Section: _____ Road: _____

Type of Driveway Requested: Field _____ Home _____ Commercial _____

Please make separate checks – 1 for fees, 1 for deposit. **OR ask us about paying with credit card.**

Driveway Fee: **\$150** Check No./Cash _____

911 Address Fee: **\$150** Check No./Cash _____

Deposit: **\$100** Check No./Cash _____

LANDOWNER: _____

SIGNATURE: _____

DATE: _____ PH: _____

CULVERT REQUIRED: Yes _____ No _____

CULVERT SIZE: Diameter _____ Length _____

911 SIGN?: Yes _____ No _____
(New Address)

REQUEST APPROVED DATE: _____

REQUEST APPROVED BY: _____

FINAL INSPECTION DATE: _____

FINAL INSPECTION BY: _____

DATE DEPOSIT RETURNED: _____

Return to: Highway.Permits@co.cottonwood.mn.us
Cottonwood County Public Works Department
1355 9th Ave
Windom, MN 56101

Permit # _____
PH: (507) 832-8813 (County will assign)
F: (507) 831-2367

THIS PERMIT IS VALID FOR ONE YEAR FROM APPROVAL. IF DRIVEWAY IS NOT CONSTRUCTED & INSPECTED WITHIN THE YEAR, YOU WILL LOSE YOUR DEPOSIT AND HAVE TO RE-SUBMIT THE PERMIT WITH AN ADDITIONAL DEPOSIT.