

MINNESOTA GOVERNMENT DATA PRACTICES ACT
2013 INVENTORY OF NOT PUBLIC DATA ON INDIVIDUALS

Cottonwood County	Responsible Authority-Kelly Thongvivong Cottonwood County Coordinator		Department/Division Solid Waste	
Name of form, Record, File, System, or Process	Description (Purpose, what it collects, in terms Understandable by general public)	Classification	Citation for Classification (Statute, Law, or Rule)	Designee (Name, Title)
Complaint (hazardous, solid, household hazardous waste)	Summarizes complaint, results, and action taken	Confidential during investigation; Public after investigation; except complainant's name is Private Access granted only to individuals within the office whose work assignments require access.	M.S. 13.39M.S. 13.41, subd. 5	Kyle Pillatzki, Solid Waste Administrator
Minnesota tax ID number form	MN. Stat. 270.72 provides tax ID or SS number to MDOR (includes date of birth)	Private Access granted only to individuals within the office whose work assignments require access.	M.S. 13.355, subd. 1	Kyle Pillatzki, Solid Waste Administrator
Hazardous waste generator and facility inspection reports	Results of an inspection	Public; may be confidential during investigation	M.S. 13.39	Kyle Pillatzki, Solid Waste Administrator
Environmental Center participant database	Data on users of the Environmental Center, includes driver's license number, address, name, date of birth, and gender.	Private Access granted only to individuals within the office whose work assignments require access.	M.S. 171.12	Kyle Pillatzki, Solid Waste Administrator
Drivers license database	Public Health and Environment purchases drivers license database from state for use with participant data from Environmental Center	Private Access granted only to individuals within the office whose work assignments require access.	M.S. 171.12	Kyle Pillatzki, Solid Waste Administrator

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Driver's license numbers	Spreadsheets of driver's license numbers that are scanned and collected daily at the Environmental Center (only the DL number is in the spreadsheet; personal identifying info is in the DL database)	Private Access granted only to individuals within the office whose work assignments require access.	M.S. 171.12	Kyle Pillatzki, Solid Waste Administrator
Liability Release Form	Forms signed by participants who take free material from the Free Product Room. Includes name.	Private Access granted only to individuals within the office whose work assignments require access.	M.S. 171.12	Kyle Pillatzki, Solid Waste Administrator
Minnesota tax ID number form	MN Stat 270.72 provides tax ID or SS number to MDOR (includes date of birth)	Private Access granted only to individuals within the office whose work assignments require access.	M.S. 13.355, subd. 1	Kyle Pillatzki, Solid Waste Administrator
Solid waste facility inspection reports	Results of an inspection	Public; may be confidential during investigation	M.S. 13.39	Kyle Pillatzki, Solid Waste Administrator