

## **Outside Employment**

**Policy Number: 355**

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Outside work is to be regarded as secondary to regular Cottonwood County employment and shall not interfere with the availability of employees for emergency or call-in duty during their regular work period. Non-Cottonwood County work which could create a conflict of interest or which might in any way embarrass Cottonwood County Government will not be allowed and decisions on such matters shall be left to the Department Head and the Human Resources Office with assistance from the County Board. Any employee's failure to disclose that they are participating in non-county employment, which may potentially be a conflict of interest, may be grounds for disciplinary action, including suspension or dismissal.