

June 6, 2006  
Cottonwood County Board of Commissioners  
Regular Meeting  
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, June 6, 2006 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Chairman Ron Kuecker. Present for all or portions of the meeting were: Commissioners Ron Kuecker, Norm Holmen, John Oeltjenbruns, Gary Sorenson, Chuck Severson; Administrative Assistant Kelly Thongvivong; Auditor/Treasurer Jan Johnson; County Attorney Doug Storey; Karen Boysen, Gale Bondhus, Ron Gregg, Mike Hanson and Craig Myers. Motion by Oeltjenbruns, second by Severson, unanimous vote to approve additions to the agenda. Motion by Holmen, second by Sorenson, unanimous vote to approve the minutes of the May 23, 2006 meeting.

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Karen Boysen, Watershed Coordinator, met with the board to give an update on the TMDL project. She also handed out a listing of the members on the TMDL Advisory Committee and reported that the committee is planning to meet quarterly or as needed.

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Brief discussion was held in regards to the transit garage roof. The two contractors that submitted quotes for a new roof for the transit garage will be contacted to see if changes to the quotes need to be made. The quotes will be reviewed at the next board meeting.

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County Assessor Gale Bondhus met with the board to give them some information concerning recent local boards of review and the Board of Equalization meeting, which will be held next week.

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Motion by Oeltjenbruns, second by Holmen, unanimous vote to authorize Commissioner Sorenson to sign agreement with Area II for 2% levy increase contingent that all other counties agree to the 2% increase as well.

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Environmental Officer Mike Hanson met with the board to discuss a few items. Hanson presented a draft letter along with some additional changes that needed to be added as well as a proposed budget for the ISTS Pilot Grant Project. This letter will be sent to Bill Dunn, MPCA. Motion by Holmen, second by Severson, unanimous vote to authorize Hanson to send letter and budget to Bill Dunn, MPCA. The budget will reflect a change in incentive dollars from \$500 to \$300 after the current 48 systems on the list have already been completed.

Motion by Sorenson, second by Oeltjenbruns, unanimous vote to sign lease with DNR for continued use and maintenance of a public recreation area in Talcot Lake Wildlife Management Area. This is a 10-year lease in the amount of \$485.

Motion by Sorenson, second by Oeltjenbruns, unanimous vote to approve conditional use permit for the expansion of an existing feedlot (Southbrook Township Section 13) of 1,920 head of swine under 300 lbs. to 4,000 head resulting in over 1,000 animal units based on fix conditions mentioned and on a recommendation of the Planning Commission.

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Extension Office Manager Kathy Marsh met with the board to present quotes for a laptop computer. Four quotes were received and were as follows: Davis - \$1,386 and \$1,742, New Star - \$1,745.54 and DELL - \$699. Motion by Sorenson, second by Holmen, unanimous vote to authorize Marsh to purchase laptop computer for price not to exceed \$850 and to authorize use of the county credit card for this purchase.

Motion by Oeltjenbruns, second by Severson, unanimous vote to authorize use of the county credit card to purchase two monitors and digital camera for the Extension Office.

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County Engineer Ron Gregg met with the board to discuss a few miscellaneous items. Gregg reported that two bids were received for bituminous material and were as follows: Flint Hills - \$1.29/gallon and Jebro - \$1.40/gallon. Motion by Sorenson, second by Oeltjenbruns, unanimous vote to award Flint Hills the contract for bituminous material at a cost of \$1.29/gallon.

Gregg asked that the board give consideration of his request to purchase sign inventory software. Two quotes were received and were as follows: SimpleSigns - \$2,130 and SignTRACK - \$3,395. Motion by Sorenson, second by Severson, unanimous vote to accept low quote in the amount of \$2,130 from SimpleSigns.

Gregg reported that the City of Bingham Lake has requested funds from the Cottonwood County Cleanup Fund for the demolition of a building in Bingham Lake. The estimated total landfill cost for the demolition is \$3,000. Motion by Severson, second by Holmen, unanimous vote to authorize payment of 50% of the tipping fee up to a cost of \$1500.

Gregg updated the board on the CSAH 2 project as well as the Carson Township bridge project.

Two quotes were received for the replacement of a recycling trailer and were as follows: Dick's Welding - \$13,304.55 and Pro-Tainer - \$19,695. Motion by Oeltjenbruns, second by Severson, unanimous vote to accept quote from Pro-Tainer in the amount of \$19,695, as this particular recycling trailer will be less dangerous and more efficient for the employees when having to transfer recyclables.

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Family Service Agency Director Craig Myers met with the board in regards to his salary as he has recently reached his 1-year anniversary as Director of Family Services. Myers requested that the board consider giving him a 6% increase, as he did not receive an increase after 6 months like most employees

do. Motion by Severson, second by Oeltjenbruns, unanimous vote to move Myers from Step 10 to Step 12 of the pay scale effective July 1<sup>st</sup>.

Myers asked that the board consider giving him a cell phone allowance so that he does not have to carry two cell phones. Motion by Sorenson, second by Severson, unanimous vote to authorize Family Service Agency to reimburse Craig Myers \$40/month beginning July 1, 2006 so that he can continue to use his own personal cell phone and not have to carry a county cell phone as well.

Motion by Holmen, second by Sorenson, unanimous vote to place Rose Carsten, Financial Assistance Supervisor II, on Step 15 of the pay scale and to build the pay scale back from there using her current salary.

Myers asked that the board consider allowing him to hire a temporary person to help out in the office to allow more time for current employees to help in other areas where they are needed. Motion by Sorenson, second by Oeltjenbruns, unanimous vote to authorize Myers to hire temporary part-time emergency hire for not more than 90 days.

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Motion by Oeltjenbruns, second by Sorenson, unanimous vote to grant authority to Brenda Anderson to pay bills, etc. until new Veteran's Service Officer is hired.

Motion by Sorenson, second by Holmen, unanimous vote to pay Brenda Anderson monthly stipend of \$500/month beginning June 1<sup>st</sup> until a Veteran's Service Officer is hired.

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Motion by Severson, second by Sorenson, unanimous vote to sign petition for local improvement of alley between 2<sup>nd</sup> Avenue & 3<sup>rd</sup> Avenue and 8<sup>th</sup> Street & 9<sup>th</sup> Street by paving.

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Cost estimate was received from I & S Architects for the renovation of the Commissioner's Room. After reviewing the estimate, the board suggested that one or two individuals from I & S Architects be invited to a future meeting to discuss the process further and to address any other questions or concerns.

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Motion by Holmen, second by Sorenson, unanimous vote to allow Sheriff Purrington to post and advertise simultaneously for the position of a part-time jailer/dispatcher.

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Commissioner Severson reported on a meeting he recently had with Emergency Management Director Mark Marcy in regards to overtime hours. No further action was taken.

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There being no further business to come before the County Board, there was a motion by Holmen, second by Sorenson, unanimous vote to adjourn as the County Board and to convene as the Ditch Authority to discuss a matter relating to County Ditch #23. Commissioner Holmen reported that Tim Wenskaug

refused the offer made on May 23<sup>rd</sup> at the board meeting to have Anderson Landscaping reseed the lawn of his property in Bingham Lake. Holmen reported that Wenskaug is now requesting that the county pay for the seeding of his lawn, two trees to replace those removed, a hedge on south side of property and \$500 for watering. In light of the refusal to accept the previous offer, there was a motion by Sorenson, second by Oeltjenbruns, unanimous vote to offer Wenskaug reseeding of his property with the low quote from Anderson Landscaping in the amount of \$3,280 and an additional \$220 towards the purchase of trees and a hedge at his discretion. County Attorney Storey will draft an agreement if he accepts the proposal.

Motion by Holmen, second by Severson, unanimous vote to accept petition for re-determination of benefits for JD #32 and to appoint Jim Weidemann, Bill Moldestad and Duane Bendixen as the three viewers for this project and Gerald Engstrom as the engineer to assist the viewers.

There being no further business, the Ditch Authority adjourned.

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Jan Johnson, Auditor/Treasurer

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Ron Kuecker, Board Chairman

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Kelly Thongvivong, Bd. Adm. Assistant