

Leave Benefits – Bone Marrow Donation

Policy Number: 136

A regular full- or part-time employee, employed for an average of 20 or more hours per week, may take a paid leave of absence to undergo a medical procedure to donate bone marrow. The combined length of the leaves shall be determined by the employee, but may not exceed 40 work hours, unless agreed to by the Department Head, Human Resources Office, and County Board. The Department Head and Human Resources Office may require verification by a physician of the purpose and length of each leave requested by the employee to donate bone marrow. If there is a medical determination that the employee does not qualify as a bone marrow donor, the paid leave of absence granted to the employee prior to that medical determination is now forfeited.