

## **Leave Benefits – Jury Duty/Witness Leave**

**Policy Number: 150**

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After notice to the Department Head, any employee shall be granted a leave with pay for service on a jury. The employee shall turn over to Cottonwood County any per diem payment received as a result of serving on a jury. Monies received, as expenses shall be kept by the employee. If the employee is excused from jury duty after reporting for same, such employee shall return to work.

No employee shall be terminated or coerced because that employee is on jury duty, nor shall any employee who is required to attend court as a witness because that employee was a victim of a crime be discharged or disciplined.