

**COTTONWOOD COUNTY**

**PROPERTY TRANSFER SEPTIC SYSTEM DISCLOSURE/AGREEMENT FORM**

Cottonwood Soil and Water Conservation District (SWCD)  
339 9<sup>th</sup> St. Windom, MN 56101 • Telephone: (507) 831-1153 Ext. 102 • Fax: (507)-831-2928

**Instructions for Seller:** Complete the name, address, and property information. Determine which *one* of the following statements applies to the septic system and check the appropriate box. Follow specific instructions for the statement. Statements 1, 2, 4, and 5 require supporting documentation, which **MUST** be attached to this form. Statement 3 requires that the exemption, if any, be listed where indicated. *This completed form and the supporting documentation are required to be presented to the Cottonwood County Recorder at or prior to the closing date. A completed form with the appropriate signatures is then required to be presented to the Cottonwood SWCD Water Resource Technician if applicable.*

**Please Print and Complete All Information:**

Seller's Printed Name: \_\_\_\_\_

Buyer's Printed Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Parcel #: \_\_\_\_\_ Legal Description: \_\_\_\_\_

Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ Quarters: \_\_\_\_\_

**Please check the appropriate box: (Choose only one response)**

- 1. The septic system has been updated within the last five (5) years and a Certificate of Compliance was issued by the Cottonwood SWCD. **Attach Copy.**
- 2. The MPCA Compliance Inspection Form indicates that the septic system is in compliance. A licensed inspector has issued a Certificate of Compliance within the last three (3) years. **Attach Copy.**
- 3. No inspection is necessary because:
  - The tract of land is without buildings or contains no dwelling or other building which would require an SSTS.
  - The sale or transfer completes a contract for deed entered into prior to June 15, 2006. This applies only to the original vendor and vendee on such a contract.
  - Any dwellings or other buildings with plumbing fixtures are connected to a municipal wastewater treatment system.
- 4. The MPCA Compliance Inspection Form indicates that the septic system is FAILING and/or IMMINENT THREAT to public health or safety and shall be replaced or upgraded according to Cottonwood County Ordinance #38 and MN Rules Chapter 7080 within 10 months or the time allowed by the Ordinance as determined by the County Septic System Official. The property sale/transfer may occur with the stipulation that the Seller and Buyer have a signed agreement as to who is responsible for the replacement or upgrade of the septic system. **Attach Copy of Agreement.**
- 5. The MPCA Compliance Inspection Form cannot be completed due to ground conditions occurring between November 1 and April 30. The property sale/transfer may occur with the stipulation that the Seller and Buyer have a signed agreement as to who is responsible for the Compliance Inspection, which inspection must be completed by June 1<sup>st</sup>, and who is responsible for the replacement or upgrade of the septic system if it is Failing or an Imminent Threat. When the inspection indicates that the septic system is FAILING and/or is an IMMINENT THREAT, replacement of the system shall be within ten (10) months of the inspection. **Attach Copy of Agreement.**
- 6. The present system is not a compliant system. The Seller and the Buyer agree to replace the system within ten (10) months of the property transfer, and have signed an agreement stating responsible person for the replacement of the system. **Attach Copy of Agreement.**
- 7. The property about to be transacted does contain a septic system, however, the system has been disconnected from the plumbing in the house and the Cottonwood County Planning and Zoning Office has been or will be contacted to complete an inspection to verify that. The septic system will either be properly abandoned or a permit will be obtained if the septic system is reconnected to the house.

**PLEASE NOTE: THIS FORM WILL BE RETURNED UNLESS FULLY COMPLETED WITH ALL REQUIRED DOCUMENTATION ATTACHED.**

