

September 11, 2009
Cottonwood County Board of Commissioners
Special Meeting
Minutes

The Cottonwood County Board of Commissioners met in special session on Friday, September 11, 2009 at 8:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Chairman Gary Sorenson. Present for all or portions of the meeting were: Commissioners Gary Sorenson, Tom White, Norm Holmen; Administrative Assistant Kelly Thongvivong; Auditor/Treasurer Jan Johnson. Absent were Commissioners Ron Kuecker and John Oeltjenbruns. Motion by White, second by Holmen, unanimous vote to approve the agenda as presented.

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Two quotes for the Family Service Agency remodeling project were reviewed as follows: Carter Construction - \$32,950 + \$1,800 for window option; Borgen, Inc. - \$38,894 + \$1,485 for window option. Motion by Holmen, second by White, unanimous vote to accept low quote in the amount of \$32,950 and window option in the amount of \$1,800 from Carter Construction.

Motion by White, second by Holmen, unanimous vote to accept addendum to the Design Contract with Borgen, Inc. on management of Family Service Agency remodeling project. Because of the decrease in the scope of the design project, the revised contract for the management of construction phase is \$3,000 as opposed to the original contract in the amount of \$6,000. The start date will be November 1, 2009 with a completion date of no later than December 31, 2009.

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Brief discussion was held regarding the recent sale of clothing at Talcot Park. The board agreed that approval by the board should have been granted before the purchase of the clothing was done. The board recommended that the remainder of the clothing be sold and not to purchase any additional clothing. Motion by Holmen, second by White, unanimous vote to approve payment of two bills to Pro Image Partners (01-523-6354 - \$156.00 and 01-523-6354 - \$430.00) for clothing purchases.

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There being no further business, the meeting adjourned at 8:23 a.m.

Jan Johnson, Auditor/Treasurer

Gary Sorenson, Board Chairman

Kelly Thongvivong, Bd. Adm. Assistant